

Supplier name: Risk & Policy Analysts Limited

Publication date: 26/09/2022

Commitment to achieving Net Zero

Risk & Policy Analysts Limited (RPA Ltd) is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2022

Additional Details relating to the Baseline Emissions calculations.

This has been chosen as the baseline as this is when the decision was taken to create the Carbon Reduction plan and the most recent year with quality data to support baseline creation. The items measured also meet the requirements of PPN 06/21 (Technical standard for completion of Carbon Reduction plans).

For 6 months of this baseline reporting period, legal restrictions due to Covid 19 were in place meaning working from home was mandated and travel restrictions were in place limiting commuting and business travel.

Reporting year:

1 April 2021 – 31 March 2022

Emissions measured:

Scope 1 – Air conditioning Refrigerant

Scope 2 – Electricity usage

Scope 3 baseline has followed the requirements of PPN 06/21 (Technical standard for completion of Carbon Reduction plans) and include:

4. Upstream transportation and Distribution
5. Waste generated in operations
6. Business travel
7. Employee commuting
9. Downstream transportation and distribution

The following have also been assessed and measured:

8. Upstream leased assets
9. Downstream transportation and distribution
10. Processing of sold products

11. Use of sold products
12. End-of-life treatment of sold products
13. Downstream leased assets
14. Franchises
15. Investments

The following have also been assessed but not measured

1. Purchased goods and services
2. Capital goods
3. Fuel and Energy related activities

Once these three are measured, a rebase lining will be considered.

Baseline year emissions: 2022

EMISSIONS	TOTAL (tCO₂e)																																		
Scope 1	0																																		
Scope 2	7.4																																		
Scope 3 (Included Sources)	5.8 (split as below) <table border="1"> <thead> <tr> <th>Scope 3 Category</th> <th>TOTAL (tCO₂e)</th> </tr> </thead> <tbody> <tr> <td>1. Purchased goods and services</td> <td>Not measured in 2022 baseline</td> </tr> <tr> <td>2. Capital goods</td> <td>Not measured in 2022 baseline</td> </tr> <tr> <td>3. Fuel and Energy related activities</td> <td>Not measured in 2022 baseline</td> </tr> <tr> <td>4. Upstream transportation and Distribution</td> <td>0</td> </tr> <tr> <td>5. Waste generated in operations</td> <td>0.2</td> </tr> <tr> <td>6. Business travel</td> <td>2</td> </tr> <tr> <td>7. Employee commuting</td> <td>3.6</td> </tr> <tr> <td>9. Downstream transportation and distribution</td> <td>0</td> </tr> <tr> <td>8. Upstream leased assets</td> <td>0</td> </tr> <tr> <td>9. Downstream transportation and distribution</td> <td>0</td> </tr> <tr> <td>10. Processing of sold products</td> <td>0</td> </tr> <tr> <td>11. Use of sold products</td> <td>0</td> </tr> <tr> <td>12. End-of-life treatment of sold products</td> <td>0</td> </tr> <tr> <td>13. Downstream leased assets</td> <td>0</td> </tr> <tr> <td>14. Franchises</td> <td>0</td> </tr> <tr> <td>15. Investments</td> <td>0</td> </tr> </tbody> </table>	Scope 3 Category	TOTAL (tCO₂e)	1. Purchased goods and services	Not measured in 2022 baseline	2. Capital goods	Not measured in 2022 baseline	3. Fuel and Energy related activities	Not measured in 2022 baseline	4. Upstream transportation and Distribution	0	5. Waste generated in operations	0.2	6. Business travel	2	7. Employee commuting	3.6	9. Downstream transportation and distribution	0	8. Upstream leased assets	0	9. Downstream transportation and distribution	0	10. Processing of sold products	0	11. Use of sold products	0	12. End-of-life treatment of sold products	0	13. Downstream leased assets	0	14. Franchises	0	15. Investments	0
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Current Emissions Reporting

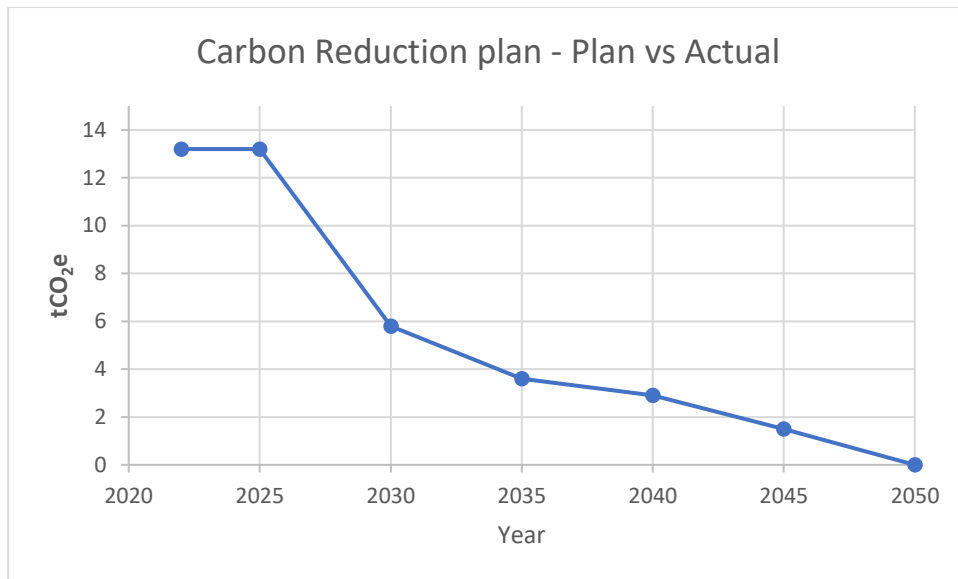
Reporting Year: 2022 (same as baseline) – Next reporting date will be April 2023 for 01/04/2022 – 31/03/23)																																			
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Emissions reduction targets

By 2030 RPA commits to reduce scope 1 and 2 emissions to zero.

RPA also commits to measure all scope 3 emissions by 2030, and to reduce Scope 3 emissions by 2050 so that RPA will be Net Zero

Our targets can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures will be maintained or implemented in the next 12 to 36 months.

- Discuss and work with our landlord(s) to identify ways to maintain our scope 1 and reduce our scope 2 emissions
- Retain hybrid working model which reduces employee commuting
- Ensure all office(s) used have public transport nearby
- Encourage virtual meetings and provide the tools and resources to make this possible
- Discuss and work with our clients to limit business travel. Where it is required, ensure environmentally friendly options are prioritised where possible
- Do not provide company cars or car allowances
- Provide at least two screens in the office to support the need to not print documents for review
- Encourage that all meetings are paperless and emails are not printed
- Environmentally aware purchasing for office and business (e.g. Buy reusable cutlery)
- Encourage that the kettle is only filled with as much water as necessary
- Encourage dishwasher use rather than handwashing
- Continue use of auto off lights in office

Where we are unable to work with 3rd parties (e.g. landlord, clients, suppliers) to meet our 2050 target we will look for alternative options and offsetting opportunities to ensure our target is met.

Declaration and Sign Off

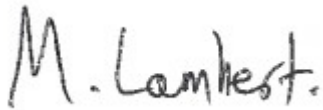
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of the Supplier:



Matthew Lambert

Managing Director

Date: 26/09/2022

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>